

Ciara Diane

**Writer, Arts
Administrator,
Facilitator,
Community Organizer**

317.937.7900
theciaradiane@gmail.com

1814 Gates Avenue, Apt 4A
Ridgewood, NY 11385

Education

Ball State University
Bachelor of Science in Theatre
Minors in Creative Writing & Music
Graduated *Cum Laude*

Awards & Honors

Kennedy Center College Theater
Festival – Finalist, 2019

Theatre Department Scholarship,
2018-2019

Ball State University's Dean List,
2016-2019

National Achievement
Scholarship Recipient,
2015-2019

Ball State University Excellence
Award Recipient, 2015-2019

Skills

Community Outreach
Conflict Resolution
Conversational Spanish
Social Media
Project Management
Multitasking

Leadership

Ethnic Theatre Alliance
Performance Poetry Council

OBJECTIVE

As a queer Black woman, I strive to create spaces where Black people and People of Color can feel safe, included, joyful, supported, and above all, like they're not alone.

RELEVANT EXPERIENCE

Equity Quotient

Zoom Magician (Oct. 2020– Present)

- Operating Zoom technical features incl. breakout rooms, polls, powerpoints, music, etc. for EQ's anti-racism workshops and trainings
- Supporting the management of internal and external documents and spreadsheets
- Assisting EQ with logistics and planning for workshops and trainings
- Providing facilitation and technical support and care for EQ's Learning Lab Facilitators and session attendees

Freelance

Writer and Editor (March 2020 - Present)

- Copyediting for Black Theatre Commons' online series: [A Call For Revolutionary Theatre](#)
- Curating the September series of *American Theatre Magazine* and supporting the programming of the coinciding live round table event
- Writing articles for *American Theatre Magazine* including [Fighting Viral Hate With a Hashtag](#), [How Do You Pay Your Dues When You Can Barely Pay Your Bills?](#), [When the Students Have Notes for the Teachers](#), and [Continuing Ourstory: Reflections From a Virtual LGBTQ+ Theatre Space](#)

Theatre Communications Group

EDI Initiatives Program Coordinator (May 2020 - July 2020)

- Co-created and co-facilitated Ley Lines, a virtual professional development session centered on intergenerational BIPOCs in theatre post-COVID
- Coordinated admin & communications with conference EDI sessions participants across areas of identity and theatre specialty
- Conducted research prioritizing Theatres of Color and underrepresented communities
- Organized outreach and logistics for the LGBTQ Happy Hour, POC Affinity space, White Allies Affinity Space, and Disability Affinity Space

EDI Initiatives Intern (Sept. 2019 – May 2020)

- Supported in the creation and facilitation of workshops to build awareness on EDI terminology
- Supported admin of flagship events incl. Fall Forum & Gala
- Curated and edited content for internal and external EDI initiatives
- Researched and maintained tracking sheets of TCG's constituents
- Supported the EDI affinity spaces and Networks of Color meetings

The CRAFT Institute

Emerging Creative Fellow (Aug. 2020 – Present)

- Co-created and facilitated an anti-racism and community healing session for Black collegiate performing arts students and alumni organizers
- Supporting the conception and selection of the upcoming course series
- Assisting with scheduling, planning and programming development